

*ITC Conference Grants for ECIs and PhDs

*Albania, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, North Macedonia, Hungary, Latvia, Lithuania, Luxembourg, Malta, Moldova, Montenegro, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Turkey

Key Players

- ITC Conference Grant applicant – strictly PhD candidates and Early Career Investigators
- ITC CG Coordinator– ITC Conference Grant Coordinator
- GH - Grant Holder Manager

Before the Conference

1. The applicant submits a request via his e-COST profile.



[Home](#) | [Profile](#) | [Contact Us](#)

Dr Elena Popovici Logged in as Registered User [Log Out](#)

Actions Overview

International Cooperation

STSM Applications

ITC Conference Grants

Actions / ITC Conference Grant

Conference Grant for Early Career Investigators (ECI) and PhD students from Inclusiveness Target Countries (ITC)

The Conference Grant for ECI and PhD students from Inclusiveness Target Countries (ITC) is a networking tool that proposes to support the COST Action Plan to increase Inclusiveness in COST activities while fostering scientific excellence throughout Europe (COST 4156/12).

The following countries are considered ITC: Bosnia-Herzegovina, Bulgaria, Cyprus, Czech Republic, Estonia, Croatia, Hungary, Lithuania, Latvia, Luxembourg, Malta, Montenegro, Poland, Portugal, Romania, Slovenia, Slovakia, the former Yugoslav Republic of Macedonia, Republic of Serbia and Turkey.

You currently don't have any ITC Conference Grant applications registered.

Create Conference Grant request

2. The ITC CG Coordinator is notified of the request

Dear MC Chair,

Dr Elena Popovici has submitted an on-line application request for an ITC Conference Grant.

Please verify the validity of this application and approve or reject it by clicking on the link below:

<http://mirror.prod.cost.local/conferencegrant/approve/2>

We thank you for your cooperation.

Kind regards,

e-COST

Ref: CG-1

3. The ITC CG Coordinator approves or rejects the request.

cost
EUROPEAN COOPERATION
IN SCIENCE & TECHNOLOGY

Application Form
Supporting Documents
« ITC Conference Grant

Actions / Conference Grant / Application Approval

The application is pending approval from the MC Chair of the Action.

MC CHAIR PRE-APPROVAL

The applicant is enrolled as a PhD student or as an ECI.

The requested grant is: EUR 2100 for a duration of 4 days.

The awarded grant amounts to: EUR

The information contained in the Supporting Documents is valid and complete.

Comments in case the application is rejected:

Approve Reject

4. The GH is notified of the approval of the grant application and sends out the Grant Letter on e-COST:

Go to ITC Conference Grants

Revise the forecast

Click Approved Applications

Activate the Application

Send the Grant Letter

Go to ITC Conference Grants

FFR deadline date – Wednesday, 13 December 2017

Networking Tools	Rolling workplan	
	Forecasts	Estimations
>> Meetings	EUR 58 020.00	EUR 2 280.00
>> Training Schools	EUR 0.00	EUR 0.00
>> Short Term Scientific Missions (STSM)	EUR 6 880.00	EUR 0.00
>> ITC Conference Grants	EUR 0.00	EUR 0.00
>> COST Action Dissemination	EUR 1 015.00	EUR 0.00
>> Other Expenses Related To Scientific Activities (OERSA)	EUR 106.00	EUR 0.00
TOTAL EXPENDITURE	EUR 66 021.00	EUR 2 280.00

Click Approved Applications and then Activate

Revise forecast for the activity **Approved Applications...**

Export Selected Select ▾

ID	Participant	Start	End	Duration	Grant Amount	Report	Payment	Options
No ITC Conference Grants for this action.								

Please note:

- You can add an ITC Conference Grant when you have received an e-mail from the MC Chair notifying that an application has been approved.
- Using the "Approved Applications..." you can retrieve the approved ITC Conference Grant from the list of submitted applications.
- When reviewing the approved application you can activate the ITC Conference Grant using the appropriate button.

Cost per ITC Conference Grant

MC CHAIR PRE-APPROVAL

The applicant is enrolled as a PhD student or as an ECI.
The requested grant is: EUR 2100 for a duration of 4 days.
The awarded grant amounts to: EUR 2000

The information contained in the supporting documents is valid and complete.

MC Chair approval date: 2017-05-02

Activate Cancel

Verify details and click Send Grant Letter

Current Total

BREAKDOWN OF EXPENSES

Travel	<input type="text" value="900"/>
Subsistence	<input type="text" value="1000"/>
Conference fee	<input type="text" value="100"/>
Cost per ITC Conference Grant	<input type="text" value="2000.00"/>

Current Total

After the Conference

1. A reminder is sent to the Grantee twice: 1 day and 15 days after the Conference for the applicant to upload his scientific report.

Dear Dr Elena Popovici,

This is a reminder that you are required to submit for approval your scientific report within 30 days from the end date of your participation in the following conference:

COST Action: CA15204

CG reference number: COST-ITCCG-CA15105-20

Conference title: The voice of administration

CG venue: Tokyo Daigaku, Tokyo, JP

CG attendance start and end date: 2017-04-25 - 2017-04-27

You are kindly requested to click on the link below before **2017-05-27** (30 days from the end date of the participation date mentioned in the application form) and upload your scientific report:

<http://mteg.qa.cost.local/conferencegrant/apply/20/documents>

Failure to submit your scientific report on time may result in the cancellation of the Conference Grant. The payment of your Grant is carried out by the Grant Holder following the receipt of the MC Chair's approval of your scientific report.

Kind regards,

Grant Holder

Ref: CG-5

2. The ITC CG Coordinator is notified that the scientific report is submitted/uploaded on e-cost. He/She can either approve or reject the report.

Dear MC Chair,

Dr Elena Popovici has submitted the scientific report related to the following ITC Conference Grant application:

COST Action: CA15204

CG reference number: COST-ITCCG-CA15105-20

Conference title: The voice of administration

CG venue: Tokyo Daigaku, Tokyo, JP

CG attendance start and end date: 2017-04-25 - 2017-04-27

Please verify the validity of this scientific report and approve or reject it by clicking on the link below:

<http://integ.qa.cost.local/conferencegrant/apply/20/documents>

We thank you for your cooperation.

Kind regards,

e-COST
Ref: CG-6

3. The GH is notified that the scientific report is approved

Dear Grant Holder,

COST Action: CA15204

CG reference number: COST-ITCCG-CA15105-20

Conference title: The voice of administration

CG venue: Tokyo Daigaku, Tokyo, JP

CG attendance start and end date: 2017-04-25 - 2017-04-27

Applicant: Dr Elena Popovici

Applicant home institution: University of medicine, Iasi, RO

On behalf of the Management Committee of the COST CA15105, I would like to inform you that :

- The scientific report has been approved;
- The Grant can be paid.

Kind regards,

MC Chair|




Ref: CG-7

4. The GH can proceed with the payment of the grant by clicking Record

Actions / Periods / Manage Grant 2 / ITC Conference Grants

Revise forecast for the activity Approved Applications...

Export Selected Select ▾

ID	Participant	Start	End	Duration	Grant Amount	Report	Payment	Options
86815	Dr Elena Popovici	2017-05-18	2017-05-02	1 days	EUR 1 100.00	Approved	Record View Delete	  




Please note:

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Actions / Periods / Manage Grant 2 / ITC Conference Grants

Revise forecast for the activity Approved Applications...

Export Selected Select ▾

ID	Participant	Start	End	Duration	Grant Amount	Report	Payment	Options
86815	Dr Elena Popovici	2017-05-18	2017-05-02	1 days	EUR 1 100.00	Approved	Paid View Revert	  

Thank you